



SAINT LOUIS UNIVERSITY
MADRID

DEPARTMENTAL SUPPORT SCHOLARSHIP

The Departmental Support Scholarship is designed to provide a form of need-based aid to permanent and transfer students, while participating in the daily tasks at a variety of University departments (e.g. library, bookstore, computer labs, Campus Ministry, Student Affairs, Office of Admissions).

New students must be confirmed and returning students must be registered for their application to be considered. Saint Louis University Madrid Campus reserves the right to cancel this scholarship program should it deem necessary.

Departmental Support Scholarships are awarded in 5-hour per week assignments at the beginning of each semester at fixed amounts of 550 € for the fall or spring terms and 183 € for the summer term. Applications submitted for fall are considered for the academic year while those for spring are only for the spring. The following conditions must be met for an application to be considered:

- Availability of a position (Positions are limited, with placement priority given to permanent students in their first or second year).
- Full-time registration (at least 12 credits).
- Satisfactory Departmental Support Scholarship performance during the previous semester, as evaluated by the student's scholarship supervisor (for returning students).
- A cumulative GPA (grade point average) of at least 2.5 at the end of the previous semester (for returning students).
- No unaddressed outstanding balance (tuition and/or housing) according to the Office of Finance (for returning students).
- Confirmation that student is not participating in an internship or other work.

During the semester for which the scholarship is awarded, the student may lose the **full** amount of the scholarship in the following cases:

- Voluntary decision by the student to terminate departmental support during the term.
- More than three unexcused absences from the schedule mutually agreed upon with his/her supervisor.
- Two warnings from supervisor for not meeting department expectations.
- Suspension or expulsion from Saint Louis University - Madrid Campus according to the university's Student Code of Conduct.

If you would like to apply for a Departmental Support Scholarship, please complete the application via the link on our website available in March for the fall and summer terms, and November for the spring term.