

Minutes
Undergraduate Academic Affairs Committee
April 6, 2017

Members in Attendance: C. Boyd, D. Barbeau, C. Matlock (representing E. Blessing), G. Barker, J. Haugen, J. Perolio, J. Burwinkel, J. Langan, K. Thatcher, L. Sweetman, M. Allen, R. Cole, R. Wood

Guests in Attendance: J. Agnew, S. Magoc

Call to Order: Rob Wood called the meeting to order at 8:30 a.m.

Approval of Minutes from the March 2, 2017 Meeting: The minutes were unanimously approved with corrections.

New Business

Department of Aviation Science Catalog Changes:

Steve Magoc addressed the committee regarding the Department of Aviation Science catalog changes.

- They changed Subject Identifiers of department courses from a total of four down to two. Several courses were renumbered.
- They reviewed concentrations in their Aeronautics degree. Under the aviation management concentration they had a rather large list of emphasis area electives that students could take. This was reduced and courses were brought in that the department would be teaching. Four courses were added back into the program and they reduced the Emphasis Area from 27 credit hours to 15 credit hours.
- All actual flight courses were increased from 2 to 3 credit hours. This is where students get their certificates and ratings.
- Beginning with the fall 2018 class they will require the student to get their certified flight instruction certificate. It is currently an elective. In the Flight Science Concentration, the Emphasis Area was reduced from 15 credit hours to 4 credit hours.

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SPS Core Revision

Jenny Agnew informed the group of the SPS Core revision.

- The biggest change is the decrease of the core curriculum from 48 hours to 39 hours.
- They have the backing of the Jesuits, Greg Beabout, SPS faculty and their dean.
- One major change is the creation of an interdisciplinary course (entry level course). This course is an entry point for the students that sets the foundation of the core curriculum as educating the whole person.
- It is a matter of changing what is actually required in those competency areas.
- Students will have more of a choice.

- Business writing is currently a required core course. In the new version, it becomes an option of several communication courses that the student can take to fulfill that particular part of the communication competency.
- College Algebra is no longer a required course.

Development of UAAC Proposal Review Guidelines:

Robert Cole and Beth Blessing reviewed the development of Proposal Review Guidelines. Robert gave a brief overview.

They reviewed the current process and considered how the process might be streamlined. They discussed how they might go about identifying the important sections. They each read through the proposal form and identified five sections that they felt were the most important. Through that process they came up with an analytical rubric that would allow them to target areas.

The things that are on the rubric are the things that we thought are important items that will determine whether or not it should move forward. They tried to come up with something that would target specific areas and allow us to make a more focused and informed decision.

Also, the application of a rubric may help with consistency and bring us all into a shared perspective.

They also had some questions that were forwarded. One that was particularly interesting in the context of the previous conversation today: the issue of Bloom's Taxonomy. Bloom's is not the only learning taxonomy out there. Dee Fink's work out of Brigham Young, he has developed a significant learning taxonomy where some of the dimensions are caring, human dimension, learning how to learn. Those are going to be hard to measure but they do allow for some inclusion of things that we believe in that are still hard to measure. We will have to grapple with that but it might be a taxonomy that gives us more freedom rather than just sticking with Bloom's.

There were also some questions about the actual structure of the original document. We might consider looking at it yet again. They found that some sections had some complex issues that make it difficult to write: 1.2 is an example, the curriculum relation to the Jesuit mission is 1, in 1.2 in the same section, it asks about aspiring universities and how it relates to that. The relation of one thing to another is the common thread but we are asking about our Jesuit mission and then we ask about other people and how it relates to them. There is a little disconnect.

A better definition of or articulation of what we are looking for in particular instances might be more helpful than what is currently there.

Undergraduate Policy Proposal Summary:

Jay Haugen discussed the eleven pages of policy changes. He requested that everyone start getting feedback on these changes for next week's meeting.

- Page 2 - Academic Standing

Page 3 is the current policy with page 2 being the rewrite. The addition is that we automatically put students on probation for 2.0. We have added that a student would automatically go on probation if their semester grade point average is below a 1.0. This is partly a result of the repeat grade policy.

There are levels of probation so schools can decide how they want to handle this as soon as they have more than one extension.

- Page 4

Just added the word "approval" in the first sentence before by dean of students.

- Page 5

Very minor clarification in the first paragraph. The grade appeal must be resolved within 1 calendar year. This protects the student. We want to define that so that the student knows that we can get to the end of the grade appeal process.

- Page 6

This one is a little more discussion but it goes with the accelerated discussions that we have had. It introduces the concept that 30 credits of post bachelorette credit can apply towards a bachelor's degree.

The other change on bullet point number 8 is that now that there would be a \$50 late fee for students who apply late to graduate.

- Page 7

Clarified the overload hours policy and pulled out the summer.

- Page 8

Proposing to allow juniors to take graduate course work with permission.

Increase the summer limit to 12 credits from 6 credits with permission.

Change rules that graduate credit MUST apply to an undergraduate degree. We received financial aid guidance on this one...if a student takes graduate

course work, for them to be able to get federal financial aid it HAS to apply towards their undergraduate degree or they would not get aid for that class.

- Page 9

Clarifies rules around summer enrollment. Limits students on the number of total courses they are taking and concurrent courses. We had classes being offered in all different parts of terms across summer.

- Page 10

Tweaks to repeat grade policy; when it applied and doesn't apply. Clarification on transfer work and equivalent courses.

- Page 11

Complete rewrite on the transfer credit.
Removed limits on counts.
Removed language about community college.
Tweaked the requirements and clarified.

Jay will send out the updated electronic version. Dialogue will begin next week to get all of the information needed to take back to constituents.

Meeting adjourned at 10:05am